**SE\_17\_PM\_03 – Weekly report – Week 4 – 22/10/15 to 28/10/15**

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Date: 28/10/2015

Version: 1.0

Status: Released

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# 1 Introduction

## 1.1 Purpose of this document

The purpose of this document is to report the progress of the project.

## 1.2 Scope

This document will cover the progress of the team, through the means of presenting their weekly outputs in hours. The document will cover how many hours the team has spent on individual tasks, the project and the totals for the project overall. This document should be read by the Project Leader & Deputy along with the project manager and QA team. This document will be produced each week to provide a weekly progress analysis in accordance with SE.QA.02[1].

## 1.3 Objectives

The objectives of the document are as follows:

* List all tasks that have been worked on over the previous week.
* List all the hours spent on the project with details on how they were broken down.

# 2 Totals Overall

Amount of hours budgeted:

*640 Hours (divided over 8 people – 80 hours)*

Amount of hours expended:

*41.5 Hours*

Amount of hours until project is completed:

*598.5 Hours*

# 3 Totals Breakdown

## 3.1 Group Members

Alexander Webb (AJW21)  
Frederick Kranich (FRK2)  
George Vinters (GHV)  
Grigor Mironov (GMM11)  
Jack Thomson (JAT36)  
Jose Iznardo (JOV2)  
Peter George (PEG4)  
Stuart Tee (STT24)

## 3.2 Task Breakdown

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **UserID** | **Task** | **Hours expended** | **Hours until finish** | **Hours budgeted** |
| AJW21 | Project plan | 2 | 0 – complete | 3 |
| AJW21 | Compilation of main deliverable document | 2 | 0 – complete | 4 |
| FRK2 | Write down Website and Database interaction | 2 | 0 – completed | 3 |
| FRK2 | Reviewing and editing Documents as QA Manager | 2 | 0 – completed | 4 |
| FRK2 | Writing and catching up on blog posts | 1 | 0 – completed | 2 |
| GHV | Writing up minutes & updating previous minutes | 2 hrs | Completed | 2 hrs |
| GHV | Creating Desktop application designs | 6 Hrs | Completed | 7 hrs |
| GMM11 | Reading and analysing documentation about project | 1 | 0 | 1 |
| GMM11 | Creating Design for Tasker MAN interface | 6 | 0 | 5 |
| GMM11 | Blog log | 0.5 | 0 | 0.5 |
| JAT36 | Creating Use-Case Diagram | 2 | 0 -Completed | 2 |
| JAT36 | Researching php interaction with the database | 1 | 1 | 2 |
| JOV2 | Research Java and DataBase connection | 4h | 0h | 4h |
| JOV2 | Research for webdesign framework  (my own decision) | 1h | 0h | 1h |
| JOV2 | Coding the login frame for the desktop application | 3h | 3h (need database online for finish the logging) | 6h |
| STT24 | Looking into Command line interfaces | 2 | 0 | 2 |
| STT24 | Read and learnt QA documents | 3 | 0 | 3 |
| STT24 | Set up blog and make entries | 1 | 0 | 1 |
| PEG4 | N/A | N/A | N/A | N/A |

## 3.3 Totals for each member

|  |  |  |
| --- | --- | --- |
| UserID | Total amount of hours spent on the project so far | Total amount of hours remaining |
| AJW21 | 4 | 76 |
| FRK2 | 5 | 75 |
| GHV | 8 | 72 |
| GMM11 | 7.5 | 72.5 |
| JAT36 | 3 | 77 |
| JOV2 | 8 | 72 |
| PEG4 | N/A | N/A |
| STT24 | 6 | 74 |

Tasks to be completed will be assigned so that the team has equal amount of expended number of hours.

# 4 References

[1] SE.QA.02 – Software Engineering Group Projects – Project Management Standards

# 5 Document History

# 8 Document History

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | CCF No. | Date | Changes made to document | Changed by |
| 1.0 | N/A | 28/10/2015 | Document created by Alexander Webb (ajw21) | AJW21 |